

# Role Profile Teacher of Business & Economics

Location: Downsend Sixth

Function: School Classroom Teaching

Reporting To: Head of Downsend Sixth

COGNITA

# What you'll be doing

## Role purpose

The post holder will provide effective, high-quality classroom teaching and ensure all pupils reach their potential through the delivery of high-quality teaching and learning, supported by effective monitoring, assessment, and target setting.

The main component of this role will be teaching A-Level Business Studies and Economics.

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## Key responsibilities

### Teaching & Learning

- Create and teach well-planned lessons using effective and appropriate teaching methods, activities, and time management.
- Demonstrate a strong understanding of pupils' aptitudes, needs, and prior attainment, ensuring these are reflected in lesson planning.
- Deliver intervention clinics and other academic support measures as required.
- Teach engaging and effective lessons that motivate and inspire pupils of all abilities across the full age range.
- Produce and develop schemes of work, update existing schemes, and assist with preparing the department for internal and external inspections.
- Work actively to create and promote an engaging learning environment for all pupils.

### Demonstrate Good Subject and Curriculum Knowledge

- Maintain secure knowledge of relevant subjects and curriculum areas, fostering pupils' interest and addressing misunderstandings.
- Demonstrate a critical understanding of developments within the subject and curriculum, and promote the value of scholarship.

### Make Accurate and Productive Use of Assessment

- Use attainment data to monitor pupil progress, ensuring data is used effectively to set achievement targets.
- Monitor progress and identify underachievement, ensuring support programmes are implemented to maximise pupil potential.
- Organise interventions to ensure that individual and group targets are met.
- Ensure assessment is regular and thorough, maintaining full and accurate pupil records.
- Analyse performance data across all key stages.
- Use formative and summative assessment to secure pupil progress.
- Use relevant data to monitor progress, set targets, and plan subsequent lessons.
- Provide pupils with regular oral and written feedback within agreed timeframes, encouraging them to respond in line with school policy.
- Follow the school's assessment and reporting policies.

- Ensure annual pupil progress reports are accurate and meaningful.
- Demonstrate understanding of, and responsibility for, promoting high standards of literacy, articulacy and the correct use of Standard English.

### **Monitoring & Evaluation**

- Participate in the school's lesson observation procedures and seek or implement improvements where required.
- Produce reports on examination performance, including the use of value-added data.
- Support the Head of Department / Senior Leadership Team in meeting whole-school priorities and realising the school's vision.

### **Promote Good Progress and Outcomes by Pupils**

- Take accountability for pupils' attainment, progress, and outcomes.
- Analyse pupil data and exam results to inform planning and intervention.
- Plan teaching to build on pupils' capabilities and prior knowledge.
- Guide pupils in reflecting on their progress and identifying their emerging needs.
- Demonstrate knowledge of how pupils learn and how this impacts teaching.
- Encourage pupils to adopt a responsible and conscientious attitude to their work and study.

### **Communication**

- Communicate and consult effectively with parents of all pupils.
- Liaise with parents and provide opportunities for them to support learning at home.
- Develop and maintain positive professional relationships with colleagues, parents, the local community, and the Director of Education.
- Attend and contribute to appropriate phase meetings.
- Foster effective partnerships with parents to support pupils' learning and personal development.
- Promote the good name and reputation of the school.

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## **Safeguarding Responsibilities**

- To comply with safeguarding policies, procedures and code of conduct.
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing.
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy.
- To engage in safeguarding training when required.

# What you'll bring

Essential	Desirable
<p><b>Skills</b></p> <ul style="list-style-type: none"><li>• Strong interpersonal and communication skills (written, oral and presentation).</li><li>• Enthusiasm for departmental work.</li><li>• Well-organised, creative, and innovative.</li><li>• Ability to work independently and as part of a team.</li><li>• Flexible and proactive approach suited to a small school environment.</li><li>• High expectations of self and others.</li><li>• Ability to work under pressure and meet deadlines.</li><li>• Ability to build relationships with students, parents, and colleagues.</li><li>• Understanding of how ICT and emerging technologies enhance teaching and learning.</li></ul>	
<p><b>Qualifications</b></p> <ul style="list-style-type: none"><li>• Qualified Teacher Status.</li><li>• Graduate with a good honours degree.</li></ul>	<p><b>Qualifications</b></p> <ul style="list-style-type: none"><li>• Further professional study.</li></ul>
<p><b>Experience</b></p> <ul style="list-style-type: none"><li>• Outstanding teaching and subject knowledge.</li><li>• Proven track record of delivering GCSE specifications with excellent outcomes.</li><li>• Up-to-date knowledge of current curriculum developments.</li><li>• Up-to-date understanding of best practice in teaching and learning in Humanities.</li><li>• Full awareness of current issues relating to Business education in schools.</li><li>• Proven secondary-level teaching experience.</li></ul>	<p><b>Experience</b></p> <ul style="list-style-type: none"><li>• Experience as a Form Tutor.</li><li>• Understanding of the independent education sector.</li></ul>

## Other

- Willingness to contribute to extracurricular activities.
- Strong role model.
- Commitment to professional development.
- Evidence of keeping up to date with educational developments.
- Commitment to quality and excellence in teaching and learning.
- Positive, “can-do” approach.
- Reliability, integrity, and credibility.
- Enthusiasm and energy.
- Warm, approachable personality.
- Sense of humour and positive outlook.
- Ability to build trust and respect confidentiality.

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## Key Stakeholders you’ll be working with

- **Internal:** Headteacher / Head of Senior School / Director of Education / Head of Humanities / Non-teaching staff.
- **External:** Parents and external agencies.

## To be signed and dated by employee:

**Signed:** .....

**Name (print):** .....

**Date:** .....

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